

Supplier Flow-Down Requirements

JUL-QUAL-MANU-004, Rev. 1 Release Date: Reference QT9 Approved By: Reference QT9

Veelo Technologies AS9100D Supplier Flow-down Requirements

As a Veelo Technologies critical approved supplier – The corresponding purchase order being issued consists of products and/or services that affect our aviation, space or defense customers. Such customers stipulate that flow-down requirements pertaining to specification AS9100D must be flowed throughout our supply chain. By accepting this purchase order as a supplier to Veelo Technologies, you agree to comply with following terms and conditions listed below.

- 1. **Quality Management System** Supplier shall maintain a quality management system that ensures all goods and services conform to contract requirements. This includes goods and services manufactured by the supplier or sub-tier suppliers. If supplier does not have a certified quality management system in place, they must have an approved assessment done by a Veelo internal representative.
- 2. **Calibration** All inspection, measuring, and test equipment used by the supplier during inspections (in-process and final) to authorize release of product shall be calibrated to the ISO 17025 standard, traceable to NIST.
- 3. **Changed in process, product, or location** Supplier is required to notify Veelo technologies of intended or actual changes that may affect the quality of delivered goods and services. Such changes include revisions to the quality management system, physical change in location, new processes or materials, permanent shutdowns, and/or temporary closures.
- 4. **Non-Conforming Products** The supplier shall notify and retain prior written approval from Veelo for any nonconforming processes, products, or services that do not meet the drawings, documents, or purchase order requirements. Veelo retains the right to reject parts and withhold payment if parts are shipped / received without notification. Supplier will be responsible for the total cost of product rejected due to any non-conformance.
- 5. **Counterfeit Parts and Material Substitution** Unauthorized material substitutions are not permitted without consent of Veelo Technologies. The supplier shall have a process in place for the identification, control, and reporting of counterfeit parts.
- 6. **Special Processes** Supplier shall provide certification for all special processes and/or non-destructive test results. The supplier shall be approved to perform specific required special processes or use special process vendors that are acceptable to Veelo and its products.
- 7. **Certificate of Conformance / Analysis** Supplier shall provide a certificate of conformance and / or analysis with each shipment to attest that processes / products supplied in accordance with the purchase order meet the specified requirements provided. Supplier shall also maintain certifications of conformance / analysis for any goods or services used further back in the manufacturing process.
- 8. **Shelf Life** Supplier provided material that has a shelf life / expiration date shall be marked accordingly. The label shall include a lot number, date of manufacture, and date



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of expiration. Supplier shall not provide a raw material that has less than 80% of its shelf life remaining.

- 9. **Control of Drawing and Specifications** The supplier shall ensure that all drawings and specifications received from Veelo match what is on the Purchase Order and are properly protected while in possession of documents.
- 10. **Test Specimens** Supplier shall provide a test specimen for design approval, inspection / verification, investigation, or auditing at the request of Veelo Technologies.
- 11. **Record Retention** Supplier shall maintain records of inspections, test, and process controls that fall under specified purchase order. These documents shall be filed, stored, and protected from damage so that they remain legible, readily identifiable, and retrievable to Veelo for no less than 10 years.
- 12. **Flow Down to Sub-Suppliers** Suppliers shall flow down all applicable requirements of the Purchase order to all sub-suppliers used.
- 13. **Supplier Corrective Action** Supplier will be monitored for quality and timely delivery of goods or services. Supplier shall provide, on request, a statement of corrective action for any nonconformance of product or process that affects Veelo Technologies endproduct.
- 14. **Packaging and Handling** Supplier shall package and ship all material in such a way that it protects against physical damage, deterioration, or corrosion of the product. When multiple lots of material are shipped together, all will be lot controllable and identifiable.
- 15. **Right of Entry** -Supplier shall grant right of access by Veelo Technologies, their customers, and regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain.
- 16. **Employee Competence / Awareness –** Supplier shall ensure competency and required qualifications of persons throughout their facility. This includes the employees awareness of their contribution to product or service conformity, their contribution to product safety, and the importance of ethical behavior.